

JSIS After School Activities Parent Volunteer/Instructor Checklist

Is there a program you would love to see offered?

Do you have ideas for new classes and programs?

If so, please contact Anna at vesupia@mac.com and we will get things started!

Getting started

1. Contact Anna Veillon at vesupia@mac.com with any class ideas.
2. I will need such information as: price-point, instructor contact information (especially their email address), kind of space needed (classroom, gym, etc), number of instructors provided, and a brief description of the class.
3. Once we gather this information, I will send a packet containing instructions (such as LSA pick up procedures), PTSA guidelines, and all necessary forms, for your convenience.
4. There are two kinds of volunteers for after-school activities - a general parent “sponsor” (who must be a current JSIS parent), and a “class supervisor” (this is the second adult in the classroom). One volunteer can meet both needs, or two or more parents can work together; if a program provides two instructors, no parent class supervisor is needed. Often, programs will provide 50-100% free tuition for volunteers for their assistance.